

BRINDLEY HEATH PARISH COUNCIL
MEETING OF THE COUNCIL
ON TUESDAY 21 JULY 2020 at 7.30PM

15 July 2020

Dear Councillor,

A **VIRTUAL** meeting of Brindley Heath Parish Council will be taking place on **Tuesday 21 July 2020** for consideration of the items listed in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'.

Members of the Public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

For access details to the meeting which will be held via ZOOM please contact the parish clerk at clerk@brindleyheath.staffslc.gov.uk or telephone 01543 503911.

AGENDA

1. APOLOGIES

To receive apologies and accept reasons for absence

2. POLICE REPORTS

3. PARISH COUNCILLOR VACANCY

To co-opt a Parish Councillor to the vacancy in Brindley Village Parish Ward

4. PUBLIC PARTICIPATION

Members of the public are invited to address the Council

5. DECLARATION OF INTERESTS

To declare any personal, pecuniary or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

6. MINUTES

- a. To approve the minutes of the Meeting held on 28 January 2020
- b. To receive the draft minutes of the Planning Committee meeting on 28 January 2020

7. UPDATES FROM PREVIOUS MINUTES

Any matters not covered elsewhere on the agenda

8. CHAIRMAN'S REPORT/ANNOUNCEMENTS

9. CORONAVIRUS PANDEMIC

To confirm decisions taken during lockdown

To consider any policy adjustments while meetings are held virtually

10. CORRESPONDENCE

- a. To note incoming and outgoing correspondence
- b. To receive and consider items of post which are of local interest or require a response:

- Coronavirus Pandemic
To receive a letter from Managing Director at Cannock Chase Council
- Grass Cutting and Weed Control
To consider a letter from the Cabinet Member for Highways and Transport
- Support Staffordshire – Cannock Chase VCSE Support Forums
- To note copy correspondence from Brereton & Ravenhill Parish Council
- Rugeley Neighbourhood Area Designation
- Great British September Clean

The note details of the Keep Britain Tidy national event

- c. To consider the Parish Council's responses to the following public consultations:

- The West & Shires Permit Scheme Consultation (update)
- Fire & Rescue Consultation (to note only – consultation closed)
- Parks and Open Spaces Consultation (to note only – consultation closed)

11. SPEEDING AND SPEED LIMITS

To consider solutions/courses of action to reduce incidences of vehicular speeding across Brindley Heath Road, particularly in:

- a. Brindley Heath Road
- b. Chaseley Road
- c. Shooting Butts Road

12. RIGHTS OF WAY

To consider rights of way issues in the parish

13. PARISH WARD ISSUES – CHASE SIDE

To discuss parish issues and receive updates

- a. On street vehicular parking
- b. Use of field for vehicular parking

14. PARISH WARD ISSUES – BRINDLEY VILLAGE

To discuss parish issues and receive updates

- a. Fly tipping off Rugeley Road

15. CANNOCK CHASE FOREST

To discuss issues relating to Cannock Chase Forest

- a. Managing Cannock Chase Update

16. DIGITAL MAPPING

To consider the benefits of subscribing to Parish Online

17. INVITATIONS TO MEETINGS/EVENTS

To note forthcoming (external) meetings/nominate members to represent the Parish Council (where appropriate)

No meetings

18. REPORTS ON MEETINGS ATTENDED

To share information on any meetings attended

19. COUNCILLOR REPORTS

To receive any reports from Parish, District and County Councillors

20. FINANCIAL MATTERS

- a. To note the financial position of the Council
- b. Annual Governance and Accountability Return 2019-20
 - (i) To receive and note the Annual Internal Audit Report for 2019-20
 - (ii) To approve the Annual Governance Statement 2019-20 (Section 1)
 - (iii) To approve the Accounting Statements 2019-20 (Section 2)
 - (iv) To approve the certificate of Exemption
- c. To authorise cheques for payment

21. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA

22. DATE OF NEXT MEETING

The next meeting of the Council will be held on 29 September 2020

Yours sincerely,

T. Williams

Trudy Williams
Parish Clerk

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