

BRINDLEY HEATH PARISH COUNCIL
ANNUAL PARISH MEETING AND ANNUAL GENERAL MEETING
TUESDAY 29 MAY 2012
THE WHITE HOUSE, MARQUIS DRIVE,
BRINDLEY HEATH
AT 6.45PM

21 May 2012

To all members of the Council and members of the public: You are hereby invited to attend the Annual Parish Meeting and Annual General Meeting of Brindley Heath Parish Council for consideration of the items detailed in the following agendas.

Members of the public are invited to address the Parish Council (if they so wish) during 'Open Forum' on any subject relevant to the Parish.

The Annual Parish Meeting will follow Presentations by:

Emma Beaman-Green (Assistant AONB Officer) on the work of Cannock Chase AONB Unit (approximately 30 minutes)

And

Duncan Rollo (Partnerships Manager for Cannock Local Policing Team) on the work of Staffordshire Police in managing crime/anti social behaviour on the Chase (Up to 30 minutes)

ANNUAL PARISH MEETING
AGENDA

- 1. APOLOGIES**
- 2. WELCOME FROM CHAIRMAN**
- 3. TO APPROVE MINUTES OF PREVIOUS MEETING ON 17 MAY 2011**
- 4. CHAIRMAN'S REPORT**
- 5. PARISH COUNCILLOR REPORTS**
(ANY REPORTS FROM MEMBERS WHO ARE REPRESENTATIVES TO OUTSIDE BODIES/GROUPS)
- 6. ANY OTHER REPORTS**
- 7. OPEN FORUM**
The Chairman will invite residents to question the Council on any issue relevant to the Parish

Paul Adams, Chairman

BRINDLEY HEATH PARISH COUNCIL
ANNUAL GENERAL MEETING
TUESDAY 29 MAY 2012
(To follow directly on from the Annual Parish Meeting)

AGENDA

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. ELECTION OF VICE CHAIR**
- 4. TO RECEIVE APOLOGIES FOR ABSENCE**
- 5. TO RECEIVE DECLARATIONS OF INTEREST RELATING TO THE BUSINESS OF THIS MEETING**
- 6. TO APPROVE THE MINUTES OF THE ANNUAL MEETING ON 17 MAY 2011**
- 7. CHAIRMAN'S ANNOUNCEMENTS**
- 8. APPOINTMENT OF PLANNING COMMITTEE**
- 9. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
To appoint representatives to the following outside bodies:
Slitting Mill Village Hall
Etching Hill Village Hall
Chetwynd Charity
Etching Hill Charity
Allotments Association
Longdon Cotton Almshouses
Staffordshire Parish Councils' Association
- 10. TO SET A SCHEDULE OF MEETING DATES FOR THE FORTHCOMING YEAR**
- 11. TO ADOPT STANDING ORDERS**
- 12. TO ADOPT FINANCIAL REGULATIONS**
- 13. TO APPOINT AN INDEPENDANT INTERNAL AUDITOR**
- 14. TO APPOINT A MEMBER OF THE COUNCIL TO CARRY OUT AN INTERNAL AUDIT OF THE ACCOUNTS**

Yours sincerely,

Paul Adams
Chairman

Trudy Williams
Clerk

122 Dartmouth Avenue
Cannock
Staffordshire

WS11 1EQ Telephone: 01543 503911 Email: clerk@brindleyheath.staffslc.gov.uk